



West Fargo City Commission Meeting
Monday, August 3, 2020
Commission Chambers 5:30 PM

The West Fargo City Commission met on Monday, August 3, 2020, at 5:30 pm. Those present were Commissioners Bernie Dardis, Eric Gjerdevig, Brad Olson, Mark Simmons, and Mandy George. The President of the Board Bernie Dardis called the meeting to order.

The Pledge of Allegiance was recited.

There were a few changes to the order of the agenda. Agenda item number 2 had been pulled and moved to the August 17, 2020 City Commission Meeting. As well as consent agenda item b was revised to be Wilds 18th Addition instead of the Wilds 20th Addition. Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the Order of Agenda as presented. No opposition. Motion carried.

Commissioner George moved and Commissioner Olson seconded to approve the minutes of July 20, 2020 as presented. No opposition. Motion carried.

The Commission reviewed the Building Department Activity and Monthly Comparison dated July 6, 2020 and Building Permits #442-500. Commissioner Olson moved and Commissioner George seconded to approve the Building Permits as presented. No opposition. Motion carried.

Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the following items from the Consent Agenda:

- a. Bills
- b. Re-approval of Final Plat of The Wilds 18th Addition
- c. Appointment of Jessica Matson-Fluto, Lisa Dullum, Ashley Sitelow, Lauren Kensok, and JoDee Lynn Devaney to the West Fargo Public Art Advisory Committee as voting members. Appointment of Leah Kelm and Ashley Smalley to the West Fargo Public Art Advisory Committee as ex-officio / non-voting members.
- d. 3003 - Approve Resolution renaming project; Approve Plans and Specifications; AND Authorize Bid Advertisement for Improvement District No. 3003
- e. 6055 - Approve Plans and Specifications; Authorize Bid Advertisement for Project No. 6055 - Drain 45 Multi-Use Path (Phase One)
- f. Games of Chance for the Veterans Warrior Foundation Inc. Games to be conducted: Raffle on 9-5-2020 at the West Fargo VFW at 444 Sheyenne St.

No opposition. Motion carried.

Tim Solberg, Planning & Zoning Director, appeared before the Commission for agenda item number 1 which was a Public Hearing at 5:30 pm to discuss the Zoning Ordinance Amendment to Sections 4-434 DMU: Downtown Mixed Use and 4-435 EMU: Entertainment Mixed Use District. Commissioner Dardis moved out of the regular agenda and into the Public Hearing. No speakers came forward and the Public Hearing was closed by Commissioner Dardis. After discussion, Commissioner George



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moved to approve Zoning Ordinance Amendments and Commissioner Gjerdevig seconded. No opposition. Motion carried.

Agenda item number 2, discussion about the Loberg/Hokoum area being developed, was pulled from the agenda and moved to the August 17, 2020 Commission meeting.

Matt Andvik, West Fargo Public Works Director, appeared before the Commission for agenda item number 3 to give the Second Reading of Changes to Sump Pump Ordinance 1160. After discussion, Commissioner Simmons moved for Matt to come back with two or three options to choose from and to table the item and Commissioner George seconded. No opposition. Motion carried.

Melissa Richard, Communications Director, appeared before the Commission for agenda item number 4 to ask for approval of the recommendations for 2020 West Fest activities. After discussion, Commissioner Gjerdevig moved to approve Zoning Ordinance Amendments and Commissioner George seconded. No opposition. Motion carried.

Melissa Richard, Communications Director, appeared before the Commission for agenda item number 5 which was the approval of the final branding for the downtown mixed use district. Andrea Boe of AE2S came forward to present on the final branding of *The Yards* for the downtown district. After discussion, Commissioner Gjerdevig moved to approve Zoning Ordinance Amendments and Commissioner Olson seconded. No opposition. Motion carried.

Dustin Scott, City Engineer for the City of West Fargo, appeared before the Commission for agenda item number 6, to review draft documents for proposed Improvement District No. 2257. No action was required.

Dustin Scott, City Engineer for the City of West Fargo, appeared before the Commission for agenda item number 7 to ask for approval of the Engineer's Report; Authorize Engineer to prepare Plans and Specifications for Project No. 1316 – Phase One. After discussion, Commissioner Olson moved to approve Zoning Ordinance Amendments and Commissioner Gjerdevig seconded. No opposition. Motion carried.

Dustin Scott, City Engineer for the City of West Fargo, appeared before the Commission for agenda item number 8 to ask for approval of the Engineer's Report; Authorize Engineer to prepare Plans and Specifications for Project No. 1327. After discussion, Commissioner Olson moved to approve Zoning Ordinance Amendments and Commissioner George seconded. No opposition. Motion carried.

Dustin Scott, City Engineer for the City of West Fargo, appeared before the Commission for agenda item number 9 to ask for approval of the Engineer's Report; Authorize Notice of Order to Construct Sidewalks for Sidewalk Improvement District No. 6056. After



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discussion, Commissioner Gjerdevig moved and Commissioner Olson seconded. No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission for agenda item number 10 for approval of the First Reading of Ordinance 1162 regarding the Mobility Impaired Parking. After discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the first reading. No opposition. Motion carried.

Tina Fisk, City Administrator and Jim Larson, Finance Director, appeared before the Commission for agenda item number 11 to present the Preliminary 2021 Budget. After discussion, Commissioner Olson moved and Commissioner George seconded to approve. No opposition. Motion carried.

Tina Fisk City Administrator appeared before the Commission for agenda item number 12 to Review and ask for approval of the naming rights agreement of the POW/MIA Plaza in the City of West Fargo. After discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the naming rights agreement. No opposition. Motion carried.

Dustin Scott, City Engineer, appeared before the Commission to provide construction updates. There were no updates. No action required.

City Administrator Tina Fisk appeared before the Commission and provided the following for the City Administrator Report:

- a. The West Fargo Street Fair was successful
- b. The League of Cities is a virtual meeting
- c. Denis Otterness, the newly appointed Chief of Police will be officially sworn in and start his duties on Tuesday, September 8, 2020.
- d. Special Assessment Public Hearing meetings will take place on Tuesday, August 18th and Monday, August 31st

Tina Fisk, City Administrator, came forward with a non-agenda item, which was to request to move the Monday, September 7th, 2020 meeting to Tuesday September 8th, 2020 due to Labor Day. After discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the change of date for the meeting. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned.

A handwritten signature in blue ink, appearing to read 'Bernie Dardis', written over a horizontal line.

Bernie Dardis, Commission President

A handwritten signature in blue ink, appearing to read 'Tina Fisk', written over a horizontal line.

Tina Fisk, City Administrator